



APPLICATION FOR ACCREDITATION

Instructions:

1. Accomplish this form completely and submit together with the required documents (listed herein) to:

Marketing & Sales Office
 2nd F PCPD Bldg., 2332 Pasong Tamo Ext., Taguig City

2. Compile and submit the documents in the order they are listed in this form.

COMPANY NAME:		TIN NO.:
ADDRESS:		TEL. NO.:
		FAX. NO.:
PLANT/WAREHOUSE ADDRESS:		TEL. NO.:
		FAX. NO.:
CONTACT PERSON/S & POSITION:		Mobile Phone:
		EMAIL:
ORGANIZATION DATA		
SINGLE PROPRIETORSHIP	PARTNERSHIP	CORPORATION
Proprietor's Name:	Type of Partnership	President:
	Name of Partners:	Chief Executive Officer:
		General Manager:
		Secretary:
		Treasurer:
	Stocks are traded publicly? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date of Organization:	Date of Organization:	Date of Incorporation:
Number of Employees/Staff:	Number of Employees/Staff:	Number of Employees/Staff:
Capitalization:	Capitalization:	Paid-Up Capital: Php
Years in Operation:	Years in Operation:	Years in Operation:
Authorized Representative:	Authorized Representative:	Authorized Representative:
PRODUCT / SERVICE DATA		
Nature of Business (<i>Check appropriate box</i>) :		
PRODUCT LINES CARRIED	SERVICES CARRIED	SPECIAL PRODUCTS CARRIED
BANK / TRADE REFERENCES		
NAME/S OF BANK / TRADE	ADDRESS	CREDIT AMOUNT

GOURMET FARMS APPLICATION FOR ACCREDITATION

ARE THERE ANY PENDING LAWSUITS, FORECLOSURES, BANKRUPTCIES OR OTHER LEGAL ACTIONS OR LITIGATIONS FILED BY OR AGAINST THE COMPANY? [] YES [] NO If yes, please state cases

DOCUMENTS SUBMITTED : (Please check [] appropriate box.)

Mandatory Requirements for Suppliers and Contractors

A. General / Legal Documents:

- [] Letter of Intent addressed to **Mr.Ronaldo Rizal A.Pablo, Marketing & Sales Manager**
- [*] Original Certified True Copy of Certificate of Registration with Securities and Exchange Commission and Articles of Incorporation and By-Laws (**obtained from SEC**) (if type of business is Corporation)
- [*] Original Certified True Copy of Department of Trade and Industry (DTI) Certificate (if type of business is single proprietorship)
- [*] Original Certified True Copy of Bus. Permit/Mayor's Permit or Photo Copy (original should be presented during site inspection)
- [*] Original Certified True Copy of the VAT/Non-VAT Registration Certificate, obtained from the Bureau of Internal Revenue (BIR)
- [*] Sanitary Permit

B. Company Identity Documents:

- [*] Company Profile
- [] Certificate of Ownership for Tools/ Equipment / Machineries and Company-Owned Vehicles

C. Financial Documents:

- [] Original Certified true copy of latest Income Tax Return and certificates evidencing latest tax payments, obtained from BIR
- [] Two copies of latest Audited Financial Statements (one Original Certified true copy **obtained from SEC (if Corporation)** and one photocopy) with accompanying audit report from External Auditor.
- [] List of Board of Directors/Corporate Officers
- [] Organizational Chart
- [] Evidence of length of business and operational experience
- [] Bank Certification of Cash Deposits and Maximum Allowable Credit Line

Additional requirements

- [] Principal's Annual Report / Catalogues / Brochures for list of items carried
- [] Certificate of Distribution / Dealership on product lines carried

The undersigned, duly authorized to sign in behalf of _____
hereby declares that the foregoing are true to the best of his knowledge.

(Signature over Printed Name)

Designation

Date

Note: Please submit a self-addressed stamped envelope.